



**PY 2022 Annual Action Plan  
to Program CDBG & HOME Grant Funding**

**City of Wichita Falls  
PY 2022 Annual Action Plan  
of the 2020-2024 Consolidated Plan**

**For Submission to the  
U.S. Department of Housing and Urban Development  
on or about August 3, 2022**

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

Each year, the City of Wichita Falls receives entitlement grant funds from the U.S. Department of Housing and Urban Development (HUD) to undertake housing and community development activities that meet local priority needs identified in the City's five-year 2020-2024 Consolidated Plan. Annual Action Plans present a blueprint of how Wichita Falls intends to use the federal funds to be received. All activities undertaken by the City in support of the Consolidated Plan must also meet eligibility requirements of the federal Community Development Block Grant (CDBG) or HOME Investment Partnership (HOME) Programs. The Program Year 2022 Annual Action Plan (Year 3) of the Consolidated Plan describes proposed activities that serve to implement a unified and strategic vision supporting decent housing, a suitable living environment, expanded economic opportunities, and improved public services that primarily benefit low-moderate income persons and neighborhoods. This PY 2022 Action Plan addresses available funding resources and dollar amounts allocated for the specific activities proposed to be undertaken during the period of October 1, 2022, through September 30, 2023.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This PY 2022 Action Plan contains a range of goals, objectives, and outcomes formulated to address needs identified for homelessness, other special needs, affordable housing, and non-housing community development, barriers to affordable housing, lead-based paint hazards, institutional structure, and coordination. These objectives include:

- Plan, monitor and administer Entitlement Grant Programs and ensure compliance with Federal Regulations.
- Improve the condition of housing for low-income homeowners.
- Increase the development of units and affordability of housing for homeownership.
- Address community needs through community-based public service programs.
- Address community needs through improvements and expansion of Public Facilities / Infrastructure

These objectives are supported by a collection of associated strategies and performance goals. These strategies seek to work toward meeting the objectives stated, addressing the need for more affordable housing, housing rehabilitation, public facilities and infrastructure improvements, and public services. Specifics can be found in the Strategic Plan and Annual Action Plan.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Wichita Falls has a history of successful programs funded through the Community Development Block Grant and HOME Investment Partnership Program that meet the needs of the community, principally the low and moderate income population, and that are identified as a priority in the Consolidated Plan. Of particular importance to the continued well-being and vitality of the city's neighborhoods have been programs that focus on improving the condition of housing stock. The City has successfully administered housing rehabilitation activities benefitting lower income, handicapped, and elderly owner-occupied households unable to properly maintain the repair of their homes. Thousands of feet of old and deteriorated waterlines in low-income residential neighborhoods have been replaced with larger-capacity waterlines, resulting in increased reliability and water quality and enhanced fire protection. For severely deteriorated structures that are a hazard and blight on the neighborhood, the City has funded demolition and clearance activities. The City has also helped increase the livability and access to appropriate public spaces such as parks in low-income neighborhoods. Since 1993 the HOME-funded First Time Homebuyer's Program has enabled many low-moderate income persons to benefit from homeownership. The nationally-recognized Concrete Training Program has greatly improved accessibility throughout the city by installing handicapped ramps from street to sidewalk while training low-skill and unemployed workers. The City has actively coordinated with local homeless services providers to assist in the goal to expand both the stock of units/beds available to homeless persons and provide services aimed at helping those persons find employment, housing, health care services, and educational opportunities. Further details of past performance can be found in the City's Consolidated Annual Performance and Evaluation Report (CAPER).

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Emails to local non-profit organizations were sent 3/4/22, announcing the availability of PY 2022 Funding Applications, informing potential applicants of program requirements and the availability of technical assistance for completing the application process and establishing the deadline for submitting requests for funding. Notifications were sent 3/4/22, to City Departments announcing the availability of PY 2022 Funding Applications. To broaden outreach to the community, the funding announcement and a fillable application were also placed on the City's website. The City began advertising a public planning meeting for the Action Plan Process Applicants interested in pursuing PY 2022 CDBG funding met with the City Council Subcommittee on Outside Agencies on May 26, 2022, to ask questions, present proposals, and share information about their needs. On 6/21/22, City Staff and the City Council Subcommittee on Outside Agencies met to discuss recommendations to City Council. The Draft Annual Plan was advertised for 30-day public comment period begins 7/1/22 and ends 7/31/22. City Council held a Public Hearing on 7/19/22 and approved the Annual Plan on 8/2/22.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The following Public Comments related to the 2022 Annual Action Plan were received during the Wichita Falls City Council Meeting:

No comments were received.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

None of the comments received were rejected. No additional written comments were received during the public comment period.

## **7. Summary**

The PY 2022 Annual Action Plan outlines how the City of Wichita Falls proposes to use the CDBG entitlement grant amount of \$1,203,986, the HOME Investment Partnership Program grant amount of \$449,845 and PY 2021 unexpended CDBG funding in the amount of \$100,000 to meet local priority needs and goals in the Consolidated Plan. These grant resources fund activities and programs that enable the City to benefit primarily low-moderate income citizens and neighborhoods to improve public facilities, develop and maintain affordable housing, improve access for people with disabilities, provide important public services, aid in services to the homeless, and eliminate slum and blight.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WICHITA FALLS	Development Services Department
HOME Administrator	WICHITA FALLS	Development Services Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Neighborhood Resources Division of the Development Services Department has primary responsibility for the administration of the CDBG, CDBG-CV, and HOME Investment Partnership Programs.

**Consolidated Plan Public Contact Information**

For additional information, inquiries, or comment, contact:

Neighborhood Resources Division

City of Wichita Falls

Room 300, Memorial Auditorium

1300 7th Street

Wichita Falls, TX 76301

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The Neighborhood Resources Division of the City of Wichita Falls collaborates throughout the year with local agencies and service organizations to share information and improve coordination to more effectively meet the needs of our local community. Subrecipients, public service agencies, special needs providers, housing providers, member agencies of the homeless coalition, and a variety of non-profit and state agencies provide ongoing input that clarifies local needs, facilitates referrals for services, and allows for a re-evaluation of programs and services provided.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The division has a close interactive working relationship and frequent contact with agencies such as the Section 8 Housing Office, the Wichita Falls Housing Authority, Nortex Regional Planning Commission, Patsy's House, First Step, Rolling Plains Management Corporation, Area Agency on Aging, Christmas in Action, Community Health Care Center, Habitat for Humanity, and Adult Protective Services, all of whom refer clients for services offered by the City and to whom the City makes referrals. The City has two representatives on the Continuum of Care and participates in Homeless Coalition of North Texas meetings. Several mental health, public health, and special needs service agencies have applied for and received CDBG funding for projects through past and current annual allocation cycles, and as a result, have developed and maintained productive collaborative relationships with the City. The City also makes an effort to share helpful information and resources with local agencies to assist them in their work.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City works closely with and regularly attends Continuum of Care homeless coalition meetings as they are scheduled, sharing insight and comment for problems and issues impacting local agencies as related to homelessness. The City has provided guidance and resources to a local entity interested in establishing a veteran's village to offer transitional housing units and services to homeless veterans and their special needs; the City has consulted with and is providing CDBG funding during 2021-22 for an organization that provides shelter for domestic violence victims; and the City works in cooperation with Nortex Regional Planning Commission's Housing Services Office in support of the Permanent Supportive Housing Program that it administers, referring potential clients threatened with homelessness or who are homeless and that contact the City seeking housing assistance.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City does not receive any ESG funding, but is an active participant in the North Texas Homeless Coalition CoC and contributes to planning and discussions that arise concerning the populations served by programs administered by the various entities in attendance. Nortex Regional Planning Commission, where coalition meetings are held, manages the HMIS system. At several coalition meetings, members discussed the HMIS system administration, use, cost, and applicability to meet the needs of local service providers. The coalition is currently developing the HMIS system software for use by local social service organizations which is expected to expand functionality and enhance data sharing among member agencies.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Child Care, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
2	<b>Agency/Group/Organization</b>	Senior Citizens Services of North Texas, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
3	<b>Agency/Group/Organization</b>	Christmas in Action Wichita County, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Civic Leaders



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
4	<b>Agency/Group/Organization</b>	NORTEX Regional Planning Commission (NORTEX)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-homeless Service-Fair Housing Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.

5	<b>Agency/Group/Organization</b>	Faith Mission
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Employment Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
6	<b>Agency/Group/Organization</b>	Wichita Falls Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA Services-Employment Service-Fair Housing Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
7	<b>Agency/Group/Organization</b>	Phased In
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless Services-Employment Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Homelessness Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
8	<b>Agency/Group/Organization</b>	North Texas Parent and Child Development, Inc
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Unaccompanied youth Homelessness Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
9	<b>Agency/Group/Organization</b>	FIRST STEP of Wichita Falls, INC.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services - Victims Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
10	<b>Agency/Group/Organization</b>	Wichita Falls Area Food Bank
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
11	<b>Agency/Group/Organization</b>	ARC of Wichita County
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Persons with Disabilities Services-Health Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
12	<b>Agency/Group/Organization</b>	The Salvation Army (SA)
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Regional organization Civic Leaders

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
13	<b>Agency/Group/Organization</b>	North Texas Community Healthcare Center
	<b>Agency/Group/Organization Type</b>	Services-Health Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.
14	<b>Agency/Group/Organization</b>	Arts Council Wichita Falls Area, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Education Regional organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.

15	<b>Agency/Group/Organization</b>	City of Wichita Falls
	<b>Agency/Group/Organization Type</b>	PHA Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Health Agency Agency - Managing Flood Prone Areas Agency - Emergency Management Other government - Local Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.

16	<b>Agency/Group/Organization</b>	North Texas Veterans Relief Fund, Inc.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consultation is ongoing throughout the year and more specifically during the grant allocation/grant administration process to keep informed of the agency's needs, resources to meet those needs, and issues impacting the delivery of services.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Agency types indicated as not consulted, demonstrated by a non-check status of the available selection fields, generally did not significantly impact and/or were not applicable or related to the development and implementation of activities, goals, and objectives, or programs detailed in this Action Plan.



**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	NORTEX Regional Planning Commission	Strategic Plan goals are consistent with goals of the Continuum of Care in that both strive to effectively meet the particular needs of the at-risk, low-income populations of our community. CDBG-funded social service organizations and City initiatives such as Child Care Inc., First Step, Early Head Start, North Central Texas Community Health Care Center and the City's handicapped ramps and repair programs provide needed assistance to this special population. Several sub-recipient organizations are members of the CoC and deliver services in addition to what CDBG funds enable for the at-risk population we jointly serve, in an effort to increase independence and reduce the potential for homelessness.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

A variety of opportunities and mechanisms were made available to the community requesting citizen input concerning local needs and comments on the use of expected grant funding. A Notice of Funding Availability explaining the CDBG application process and eligibility requirements was mailed to local non-profit organizations and posted on the Neighborhood Resources webpage. Newspaper ads announcing public forums and public hearings; meetings with representatives of the City Council to present proposals, explain impacts, and advocate for projects; local television broadcast news reports that explained how CDBG funds are proposed to be used in the community and notified citizens of an opportunity for public comment at a City Council public hearing; a newspaper-advertised public hearing related to the PY22 Action Plan that invited attendance and encouraged citizen comment; direct citizen feedback provided to the full City Council at an advertised and televised public hearing; and general information about the application, funding and public comment process that was mailed to local community organizations and made available on the City's website and that encouraged public input. Interactions, comments, and applications for CDBG funding that resulted confirmed that the goals and priorities established in the Consolidated Plan for our community were being addressed by the funding of past and current projects and activities.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Notice of Funding Availability/Applications Requested	Non-targeted/broad community	Emails sent on 3/12/22 to local groups and posted on the City website notifying the community that CDBG and CDBG-CV funds would be available to the City for allocation and encouraging the submission of applications for projects that benefit low-moderate income persons, facilities, and neighborhoods.	Received inquiries from two new organizations about applying for funds, and applications for 21 projects were submitted	No comments were rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities  Non-English Speaking - Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community	The City Council Subcommittee on Outside Agencies met with organizations on 5/26/22 that were interested in applying for PY 2022-23 CDBG funds to hear proposals, ask and answer questions about projects and activities for which the organizations were seeking funding. City Council held a public hearing on 7/19/22 with an approval of the Annual Action Plan.	Nine organizations sent representatives to the Council Subcommittee meeting. The Subcommittee heard project proposals, organization's needs, community needs, and funding requests.	No comments were rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Minorities  Non-English Speaking - Specify other language: Spanish  Persons with disabilities  Non-targeted/broad community	The City posted on 4/29/22 a continuous notice on the public notices bulletin board at City Hall for a planning meeting. The meeting was held on 5/18/22 in order to solicit public input on the planning process.	Two individuals attended the meeting to hear about the CDBG and HOME Program and about the process for applications and current information. Public commentary was solicited, but none was forthcoming.	No comments were rejected.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>Newspaper ad in the Times Record News on 6/30/22 notifying of a public forum on 7/14/21, a formal public hearing at the 7/19/21 City Council meeting concerning the Action Plan proposed use of CDBG, CDBG-CV and HOME funds, asking for public comment, informing of a 30-day comment period running from 7/1/21 through 7/31/21 to submit written comments.</p>	<p>No written comments were received.</p>	<p>No comments were rejected.</p>	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Wichita Falls receives funding from two federal grant programs, the Community Development Block Grant Program, and the HOME Investment Partnership. These two grant programs combined will bring \$1,653,831 into the city to support affordable housing, homeless, and community development programs and projects in the second program year. The City of Wichita Falls will also reprogram \$100,000 in unused CDBG funds from previous program years.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,203,986	0	100,000	1,303,986	2,407,972	Expected amount for the remainder of 5-year ConPlan equals the Year 3 Annual Allocation times two.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	449,845	0	0	449,845	899,690	Expected amount for the remainder of 5-year ConPlan equals the Year 3 Annual Allocation times two.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**



**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

On tax foreclosed properties, the City serves as a trustee for the three local taxing entities: Wichita County, Wichita Falls Independent School District, and the City of Wichita Falls. When suitable real estate parcels are acquired for non-payment of taxes or liens, the City, with the agreement of the county and school district, makes that property available to non-profit housing developers such as Habitat for Humanity to acquire at no or a very low cost for use in developing affordable housing. The City will continue to evaluate opportunities to use public lands for future development that benefit local identified needs contained in the ConPlan.

**Discussion**

The City plans to program approximately \$1.753 million for the CDBG and HOME Programs for the FY 2022 program year. This sum includes both annual entitlement allocations and \$100,000 in reprogrammed funds from previous program years. These funds will be used to operate a varied range of private and public services as described in subsequent section of the Annual Action Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing and Neighborhood Development/Revit	2020	2024	Affordable Housing	Citywide	Affordable and Quality Housing	CDBG: \$510,000 HOME: \$404,861	Homeowner Housing Added: 5 Household Housing Unit Homeowner Housing Rehabilitated: 71 Household Housing Unit Direct Financial Assistance to Homebuyers: 30 Households Assisted
2	Public Facilities and Infrastructure	2020	2024	Non-Housing Community Development	Citywide	Public Facilities and Infrastructure Improvements	CDBG: \$115,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
3	Public Services	2020	2024	Non-Homeless Special Needs Non-Housing Community Development	Citywide		CDBG: \$180,597	Public service activities other than Low/Moderate Income Housing Benefit: 550 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Code Enforcement	2020	2024	Non-Housing Community Development	CDBG Eligible Areas		CDBG: \$80,000	Housing Code Enforcement/Foreclosed Property Care: 200 Household Housing Unit
5	Demolition and Removal of Slum and Blight	2020	2024	Non-Housing Community Development	CDBG Eligible Areas	Code Enforcement, Demolition/Removal of Slum/Blight	CDBG: \$177,592	Buildings Demolished: 35 Buildings
6	Administration	2020	2024	Administration Program Oversight	Citywide	Administration	CDBG: \$240,797 HOME: \$44,984	Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	Goal Name	Housing and Neighborhood Development/Revit
	Goal Description	
2	Goal Name	Public Facilities and Infrastructure
	Goal Description	
3	Goal Name	Public Services
	Goal Description	
4	Goal Name	Code Enforcement
	Goal Description	

5	<b>Goal Name</b>	Demolition and Removal of Slum and Blight
	<b>Goal Description</b>	
6	<b>Goal Name</b>	Administration
	<b>Goal Description</b>	

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The selected Action Plan projects for year 3 of the 5-year plan are summarized below. Using CDBG entitlement funds the City of Wichita Falls, Texas is funding 2 public services activities, 2 clearance and demolition programs, 2 public facilities projects, and 4 housing programs with the remaining 20% allowed under the CDBG Program being utilized for administration. HOME is funding 4 projects including homeownership, affordable housing, with 15% placed into the CHDO set aside, and 10% being utilized for HOME administration. Each description below includes the national objective, the service areas/location, eligibility criteria and the regulatory citation. As part of the programmed activities the City hereby adopts the HOME Homeownership Value Limits for the 95 percent limit of median area purchase price for single family housing inside the City of Wichita Falls when determining the purchase price eligibility.

#### Projects

#	Project Name
1	Christmas in Action / Home Repair for Elderly and Handicapped Owners
2	Child Care, Inc. / Child Care Subsidies for Low-Income Working Families
3	Senior Citizens Services of North Texas / Meals on Wheels Program
4	Parks - MLK Center / Facility Rehabilitation
5	Code Enforcement / Demolition and Clearance of Hazardous Structures
6	Code Enforcement / Direct Delivery & Operational Costs
7	Minor Repair Program / Minor Home Repair for Low-Income Homeowners
8	Emergency Repair Program / Immediate-Need Home Repair for Low-Income Homeowners
9	Minor & Emergency Repairs Programs CDBG Program Delivery Costs
10	Grant Administration Operational & Administrative Costs to Administer the CDBG Program
11	First-Time Homebuyer Program / Acquisition Assistance Costs for Down Payment, Closing Costs
12	Affordable Housing Program / Closing costs / Principle Reduction for Habitat Homebuyers
13	CHDO Set-Aside / Statutory 15% of Entitlement Amount
14	HOME Grant Administration Operational & Administrative Costs to Administer the HOME Program
15	Traffic / Audible Pedestrian Crosswalk Signals

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The projects listed above were selected from project proposals and City of Wichita Falls recommendation received in accordance with their consistency with the priorities established through the Consolidated Plan forums and community survey process. These projects meet needs enumerated in the Needs Assessment and prioritization process to the extent that funding was available. Organizational competencies were also considered when selecting one project over another, leaning toward those organizations with long-standing histories of successful project management.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Christmas in Action / Home Repair for Elderly and Handicapped Owners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Christmas in Action expects to assist 75 families in Wichita Falls primarily consisting of low-income elderlyly, disabled, and veteran homeowners.
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Christmas in Action plans to assist with roof replacements, emergency plumbing and/or electrical repairs, accessibility projects such as ramps and grab bars, toilets, bathtubs, or other eligible items.
<b>2</b>	<b>Project Name</b>	Child Care, Inc. / Child Care Subsidies for Low-Income Working Families
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$126,418
	<b>Description</b>	Provide child-care subsidies to low-income families living within the city limits of Wichita Falls whose gross annual income does not exceed the low-to-moderate income eligibility requirements in a single household. CFR Section 570.3 & .208(a)(2)(b).
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Child Care will assist 102 unduplicated CDBG eligible individuals.
	<b>Location Description</b>	Within the corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Child care subsidies for low-income working families.



<b>3</b>	<b>Project Name</b>	Senior Citizens Services of North Texas / Meals on Wheels Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$54,179
	<b>Description</b>	Delivery of meals to senior citizens and disabled individuals.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Meals on Wheels Program will service approximately 880 individuals.
	<b>Location Description</b>	The corporate limits of the City of Wichita Falls.
	<b>Planned Activities</b>	Provide hot meals to 880 unduplicated low-income elderly and disabled individuals.
<b>4</b>	<b>Project Name</b>	Parks - MLK Center / Facility Rehabilitation
	<b>Target Area</b>	CDBG Eligible Areas
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvements
	<b>Funding</b>	CDBG: \$65,000
	<b>Description</b>	The eligible activities are acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements under 570.201 (c), except as provided in Sec. 570.207(a), carried out by the recipient or other public or private nonprofit entities building activities as listed in 24 CFR 570.205 or 570.483(b)(5) and (c)(3).
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This project will provide infrastructure improvements for approximately 50 LMI children of working families and 2,215 LMI individuals in Census Tract 104.
	<b>Location Description</b>	1100 Smith St, Wichita Falls, TX

	<b>Planned Activities</b>	Install a new fire safety (alarm/suppression) system, and along with building code and security updates for an area of the MLK Center that serves LMI children. In addition, this project will rehabilitate flood drains, exterior fencing for child safety/security, the playground space, and provide updated cabinetry for the kitchen space in the building.
5	<b>Project Name</b>	Code Enforcement / Demolition and Clearance of Hazardous Structures
	<b>Target Area</b>	CDBG Eligible Areas
	<b>Goals Supported</b>	Demolition and Removal of Slum and Blight
	<b>Needs Addressed</b>	Code Enforcement, Demolition/Removal of Slum/Blight
	<b>Funding</b>	CDBG: \$177,592
	<b>Description</b>	Clearance and Demolition 24 CFR 570.201(d) or 42 USC 5305(a)(4) Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	CDBG eligible areas and addresses through the City of Wichita Falls.
	<b>Planned Activities</b>	Secure 35 properties and provide for the clearance or demolition of buildings/improvements, or the movement of buildings to other sites.
6	<b>Project Name</b>	Code Enforcement / Direct Delivery & Operational Costs
	<b>Target Area</b>	CDBG Eligible Areas
	<b>Goals Supported</b>	Code Enforcement
	<b>Needs Addressed</b>	Code Enforcement, Demolition/Removal of Slum/Blight
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	Code Enforcement 24 CFR 570.202(c) or 42 USC 5305(a)(3) Salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.
	<b>Target Date</b>	9/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	CDBG eligible areas through the City of Wichita Falls.
	<b>Planned Activities</b>	Provide salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.
<b>7</b>	<b>Project Name</b>	Minor Repair Program / Minor Home Repair for Low-Income Homeowners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG: \$213,000
	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Estimated to assist approximated 30 LMI owner-occupied household homes.
	<b>Location Description</b>	Citywide
<b>Planned Activities</b>	Perform rehabilitation activities on owner-occupied homes for LMI households.	
<b>8</b>	<b>Project Name</b>	Emergency Repair Program / Immediate-Need Home Repair for Low-Income Homeowners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG: \$167,000

	<b>Description</b>	Rehabilitation: Single-Unit Residential 24 CFR 570.202(a)(1) or 42 USC 5305(a)(4) Rehabilitation of privately owned, single-unit homes. Immediate-need minor repair to address threats to life, health or safety of low-moderate income homeowners.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Expected to assist 30 owner-occupied LMI household homes with rehabilitation.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide emergency rehabilitation for owner-occupied homes where there is an imminent threat to life, health, or safety.
<b>9</b>	<b>Project Name</b>	Minor & Emergency Repairs Programs CDBG Program Delivery Costs
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Rehabilitation: Administration 24 CFR 570.202(b)(9) or 42 USC 5305(a)(4) All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Staff salary costs for time spend on administration of services for the Minor/Emergency Repair Programs pro-rated to actual time spent on each applicant project. IDIS accomplishments reported under Minor and Emergency Repair Program activities.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Staff salary costs for time spend on administration of services for the Minor/Emergency Repair Programs pro-rated to actual time spent on each applicant project. IDIS accomplishments reported under Minor and Emergency Repair Program activities.

<b>10</b>	<b>Project Name</b>	Grant Administration Operational & Administrative Costs to Administer the CDBG Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$240,797
	<b>Description</b>	General Program Administration 24 CFR 570.206 or 24 CFR 570.489(a)(3) are eligible as overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Operate and administer the CDBG Program.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	CDBG Program Planning and Administration
<b>11</b>	<b>Project Name</b>	First-Time Homebuyer Program / Acquisition Assistance Costs for Down Payment, Closing Costs
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	HOME: \$307,384
	<b>Description</b>	Acquisition assistance in the form of downpayment, closing costs, and/or principle reduction for first-time home buyers.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Expects to assist approximately 40 LMI families.
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	Acquisition assistance in the form of downpayment, closing costs, and/or principle reduction for first-time home buyers. As part of the programmed activities the City hereby adopts the HOME Homeownership Value Limits for the 95 percent limit of median area purchase price for single family housing inside the City of Wichita Falls.
12	<b>Project Name</b>	Affordable Housing Program / Closing costs / Principle Reduction for Habitat Homebuyers
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	HOME: \$30,000
	<b>Description</b>	Acquisition assistance from entitlement funds for low-mod income buyers of newly-constructed homes by Habitat for Humanity (acting as a CHDO).
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Delivery costs for First-Time Homebuyers program.
13	<b>Project Name</b>	CHDO Set-Aside / Statutory 15% of Entitlement Amount
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Housing and Neighborhood Development/Revit
	<b>Needs Addressed</b>	Affordable and Quality Housing
	<b>Funding</b>	HOME: \$67,477
	<b>Description</b>	HOME Program 15% Set Aside for CHDO. (Habitat)
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Assist 5 LMI families.

	<b>Location Description</b>	
	<b>Planned Activities</b>	15% CHDO set-aside.
<b>14</b>	<b>Project Name</b>	HOME Grant Administration Operational & Administrative Costs to Administer the HOME Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	HOME: \$44,984
	<b>Description</b>	General Program Administration for HOME program.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Salaries and operational costs to plan for and administer the HOME Program.
<b>15</b>	<b>Project Name</b>	Traffic / Audible Pedestrian Crosswalk Signals
	<b>Target Area</b>	CDBG Eligible Areas
	<b>Goals Supported</b>	Public Facilities and Infrastructure
	<b>Needs Addressed</b>	Public Facilities and Infrastructure Improvements
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	This Project will provide audible pedestrian signals in a CDBG-eligible area that is also frequented by members of the general public and will provide for the removal of architectural barriers for individuals with sight or hearing disabilities by providing visual and audible pedestrian crosswalk signals along Scott Street where that street intersects Fifth, Sixth, Seventh, Eighth, Ninth, and Tenth Streets.
	<b>Target Date</b>	9/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Downtown Wichita Falls in a CDBG eligible area on Scott Street.
	<b>Planned Activities</b>	Install audible crosswalk signals for enhanced ADA accessibility for area residents and visitors.



## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Based on the information gained during the development of the Consolidated Plan, the City will make any funds budgeted for affordable housing activities each year available throughout the City, with no geographic preference. However, every effort will be made to distribute the funds in a manner that addresses the priorities of needs identified in this plan. This includes distributing the funding throughout a variety of projects and activities that serve the maximum number of low-income, elderly, and special need households.

All eligible projects and activities will be available on a city-wide basis unless they are required by HUD regulations to be limited to specific identified low-income areas.

Due to the small size of the federal grant, the City is limited in the types of eligible activities it chooses to undertake each year. In an effort to expend as much of the funds on project costs, the City opts to leverage the CDBG funds with local funds to complete needed infrastructure improvements in low-income neighborhoods. This strategy allows for a targeted approach to making improvements in low-income neighborhoods in an effort to revitalize and stabilize the areas, while sustaining decent and affordable housing in those areas. These areas contain the oldest and most fragile of the City's infrastructure system, including water, drainage, and other utility improvements.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	15
CDBG Eligible Areas	85

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Based on the information gained during the development of the Consolidated Plan, the City will make any funds budgeted for affordable housing activities each year available throughout the City, with no geographic preference. However, every effort will be made to distribute the funds in a manner that addresses the priorities of needs identified in this plan. This includes distributing the funding throughout a variety of projects and activities that serve the maximum number of low-income, elderly, and special need households.

All eligible projects and activities will be available on a city-wide basis unless they are required by HUD regulations to be limited to specific identified low-income areas.

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undertake each year. In an effort to expend as much of the funds on project costs, the City opts to leverage the CDBG funds with local funds to complete needed infrastructure improvements in low-income neighborhoods. This strategy allows for a targeted approach to making improvements in low-income neighborhoods in an effort to revitalize and stabilize the areas, while sustaining decent and affordable housing in those areas. These areas contain the oldest and most fragile of the City's infrastructure system, including water, drainage, and other utility improvements.

### **Discussion**

The distribution of funds by target area is projected to be primarily citywide due to use of funds for administrative, non-profit support, and individual benefit-oriented programmatic uses of the funds. The remaining funds are estimated to be spread through smaller CDBG-eligible areas.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	87
Special-Needs	25
Total	112

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	5
Rehab of Existing Units	71
Acquisition of Existing Units	36
Total	112

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

These figures relate to production targets and are specified in the annual goals for 2022. CDBG and HOME funding for these activities may target more households.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are no plans to utilize CDBG funding for Wichita Falls Housing Authority (WFHA) activities in the next program year.

### **Actions planned during the next year to address the needs to public housing**

There are no plans to utilize CDBG funding for WFHA activities in the next program year.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The WFHA will continue to have resident councils at each housing development.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The WFHA is not designated as a troubled agency therefore this section is not applicable.

### **Discussion**

There are no plans to utilize CDBG funding for WFHA activities in the next program year.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Wichita Falls is active in the NORTEX Regional Planning Commission's Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties Continuum of Care, addressing issues related to homeless in the region. Funding for homeless projects and services are sources primarily through that process. The City is also planning to utilize HOME-ARP funds for a non-congregate emergency shelter that assist domestic violence victims that will continue in PY 2022.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The Continuum of Care, the coalition of local homeless service agencies, conducts annual surveys of homeless individuals, including unsheltered persons. These surveys serve to help focus agency activities for the coming year, as well as provide documentation in response to HUD program requirements.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In recent preceding funding cycles, the City of Wichita Falls has provided financial assistance for facility rehab/repair needs of local organizations that serve to provide emergency shelter for homeless persons. Particularly, the City has funded with CDBG and CDBG-CV funding projects that assisted the local domestic violence shelter operated by First Step, Inc. Programs included services to ensure the continued operation of the shelter during the COVID-19 pandemic and building rehabilitation. The City of Wichita Falls intends to utilize HOME-ARP funds programmed during PY 2021 to fund a non-congregate shelter rehabilitation and construction program that will continue into PY 2022. This will assist victims of domestic violence find short-term emergency shelter with the City seeing a 40% increase in that non-profit programs utilization by citizens and a similar increase in the number of domestic and family violence calls received by the Wichita Falls Police Department.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

With limited staff and funding, the City of Wichita Falls does not currently administer any specific activities that would help homeless persons transition to permanent housing and independent

living. The City also continues to collaborate with Catholic Charities in referring persons for the various services offered to assist with housing, education, financial and other needs of low income residents and veterans.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City has funded Catholic Charities and Salvation Army to make assistance available through CDBG-CV funding in recent years to ensure needed services like rental and utility assistance reach LMI households to prevent homelessness as an effect or aftereffect of the COVID-19 pandemic.

### **Discussion**

The participants in the Continuum of Care work closely together to meet the needs of homeless individuals and families through the continuum of services coordinated through the partnership.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

No significant barriers to affordable housing were found to exist in the available public policies, however, information provided indicates a need for a regular review of development processes and costs.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

There are no public policies that limit or affect the return on residential investments. However, although there does not appear to be any overt public policy barriers to affordable housing, regular reviews of taxes, fees, building codes, and zoning regulations continue to be necessary to ensure that unanticipated barriers do not develop. Additionally, this analysis is necessary to gauge what impact any future changes might have on accessibility to housing.

### **Discussion:**

N/A

## AP-85 Other Actions – 91.220(k)

### Introduction:

This section will describe the City's plans for the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies

### Actions planned to address obstacles to meeting underserved needs

The City of Wichita Falls, through the implementation of the 2020-2024 Consolidated Plan and the 2022 Annual Plan, will continue its efforts to addressing identified obstacles to meeting underserved needs and barriers to affordable housing. The City will provide relevant information regarding the availability of homebuyer's assistance, rental assistance, and lead based paint issues to residents by posting the referral information on the City's website, and at public locations such as the Wichita Falls Public Library and the Wichita Falls Development Services Department. The information provided will include a listing of providers of each service, including the state and federal programs for homebuyers' assistance, a listing of subsidized housing providers available for Wichita Falls residents (e.g., Wichita Falls Housing Authority), and lead-paint education materials and contact information for the Wichita County Health Department.

Identified obstacles and actions to address these obstacles include:

- *The lack of adequate and sustained financial resources* - The data gathered during the Consolidated Plan and Annual Plan process will be made available to organizations seeking state and federal grant funds to assist in their provision of services. The City has made a concerted effort to identify community issues, thereby establishing a database that will be useful to establish the housing and public service needs of low-income and special need populations. The City will also continue the administration of additional state and federal grant funds, including HOME Program funds, in addition to encouraging other organizations to actively seek external funding resources.
- *Ability to provide current and relevant information to citizens in an effective and timely manner regarding community resources and issues* - The City will place information regarding community development issues on the city's website. City staff will also actively participate in community forums, community meetings, and special focus groups related to issues and needs identified in the City's Consolidated Plan, such as homelessness, domestic violence, and elderly.
- *The lack of a coordinated intake and referral system* - City staff will actively participate in local and regional groups and organizations to facilitate coordination and collaboration amongst service-providers, non-profit organizations, and faith-based groups. A focus will be the sharing of information and resources to increase efficiency and effectiveness.



## **Actions planned to foster and maintain affordable housing**

The City of Wichita Falls, through the implementation of the 2020-2024 Consolidated Plan and the 2022 Annual Plan, will continue its efforts to foster decent housing for residents. Specifically, the City will:

- Facilitate the efforts of other entities and non-profit organizations providing affordable and standard housing
- Make available technical assistance and funding, if available, in support of other projects and activities that remove health and safety hazards
- Make available technical assistance and funding, if available, in support of public facility and infrastructure improvements in low income neighborhoods in order to encourage the redevelopment and new development of new affordable and decent housing opportunities and to improve the overall quality of life for low income residents

There are 42,847 residential housing units, and the median year built is 1970. The 2018 ACS indicated that 28,937 housing units in the City were built prior to 1980, representing 67.5% of the City's housing stock. Housing units built prior to 1980 typically have a higher incidence of substandard features due to original and inadequate design and materials that were acceptable under the applicable building codes at the time. Units that are deteriorating and have defective paint surfaces pose an even higher risk because of the possibility of contact with dust containing lead. These units could now be expected to be occupied by elderly, or low-income homeowners or renters.

## **Actions planned to reduce lead-based paint hazards**

The 2018 ACS indicated that almost 68% of the housing in the City was built prior to 1980, and more than 50% were built prior to 1970. HUD recommended methods that consider the age and condition of the properties were used in estimating the number of dwellings potentially impacted. A significant percentage of pre-1979 housing typically contains lead-based paint, which presents some special issues regarding the health of occupants and construction abatement procedures. It is estimated that more than 27,000 of the City's residential properties may have some interior or exterior lead paint present. A smaller undetermined percentage of these may have deteriorated paint that could pose health risks for occupants. *Considering the age of the City's housing combined with the percentage of low-income and elderly residents, it is estimated that a very high percentage of the estimated number of housing units containing lead paint could be occupied by low-income residents, including households with children.*

According to the most recent estimates (2018) provided by the Texas Department of State Health Services (DSHS), approximately 1.57% among children tested (31% of 1-2 year olds in Texas) in Texas had elevated lead levels. The Center for Disease Control and Prevention currently defines a blood lead level greater or equal to 5 ug/dL as an elevated blood lead level. The highest blood lead levels are typically found in 1-2 year old children who are poor and who live in older housing that is in poor condition.

Utilizing the health data as described above regarding potential hazards to 1.57% of children, it is noted that approximately 30-35 children in Wichita Falls may be impacted by elevated blood lead levels. However, it should be noted that the age of Wichita Falls' housing is significantly younger than the state-wide average, leading to an even lower number of young children in Wichita Falls that may be exposed to lead paint.

The City is aware of the possible dangers of lead poisoning and will continue to monitor available health data to identify the incidence of the problem. The City will distribute information to the public regarding the hazards of lead.

The following actions will be undertaken:

- Incorporate lead paint removal and abatement in residential rehabilitation programs
- Provide public information and education regarding lead-based paint
- Monitor regular reports from the County Health Department and Texas Department of State Health Services to monitor the level of reported lead poisoning issues
- Encourage local construction contractors to become certified as lead paint inspectors, removers, and abaters.

### **Actions planned to reduce the number of poverty-level families**

In an effort to promote and encourage economic and social self-sufficiency, the City will undertake the following actions:

- Support the efforts of the Housing Choice Voucher Homeownership Program that is designed to provide supportive and educational services leading to a decreased dependence on subsidy programs.
- Support the efforts of existing affordable housing programs to reduce the economic impact of rent and homeownership burdens on low-income households.
- Continue to provide economic development incentives utilizing local funds to encourage the retainment and creation of employment opportunities available to low income residents.
- Continue to include and enforce requirements of Section 3 in applicable contracts utilizing federal funds.
- Support the efforts of non-profit organizations that provide educational courses in homebuyer and homeowner responsibilities, home maintenance, budgeting, nutrition, parenting, affordable rental units, and other health and human services.
- Support the efforts of public service activities that enhance the quality of life of low-income residents.
- Continue to support public service activities that allow youth to meet their maximum potential and ultimately leave the poverty environment.
- Encourage and initiate efforts to promote collaboration and reduce duplication of effort

amongst the region’s entities and public service providers.

**Actions planned to develop institutional structure**

It has been and remains a priority for the City to develop and enhance an effective and efficient program delivery system for the use of federal funds. Even though the system has been streamlined and improved in recent years, the City continues to monitor, assess, and seek ways to further improve its performance. Solid relationships have been built with public institutions, private and nonprofit partners, to implement activities and projects that require multiple funding sources. All partners are encouraged to share their thoughts on how the delivery system and programs could be made better.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Wichita Falls will coordinate and administer the identified goals, objectives, and strategies discussed in this document through its Development Services Department. The City will utilize and administer its CDBG and other local, state, and federally funded programs (as available) to support affordable housing programs and other community development activities to assist low-income citizens and revitalize declining neighborhoods. The City will also consider and offer letters of support when appropriate to other organizations and agencies seeking grant or state/federal funding. In addition, the City will provide technical assistance and funding of health and public services as funds are available, as well as actively seeking to enhance coordination of services amongst service providers. A more detailed listing of potential partners that are committed to work cooperatively with the City to improve the quality of life for its citizens is contained in the 2020-2024 Consolidated Plan.

**Discussion:**

N/A

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The City of Wichita Falls anticipates that for PY 2022 the City will program \$1,203,986 in new CDBG formula allocated funds, \$100,000 in reprogrammed CDBG funds from PY 2021, and \$449,845 in newly awarded HOME funds. In addition, the City will continue to carry the CDBG-CV and HOME-ARP projects with programmed funds from previous years. Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

No other form of investment is planned beyond those identified in Section 92.205.

The City will continue to support the many efforts of non-profit and social service-provider agencies in the community in efforts to obtain funding from various sources to operate their programs.

Many of these organizations receive private donations to sustain their programs, and most apply for funding on the federal, state, and local level whenever available and applicable to the organization's mission.

The availability of additional federal funds would enhance any of the listed programs and would mean that more services and housing opportunities could be provided. Because of the scarcity of private, state and federal funding, the City has offered to collaborate with and provide technical support to various organizations in an attempt to develop programs that would increase the leveraging capacity of funding mechanisms so that more money would be available for needed endeavors. Better use of the existing resources and increasing those resources are main concerns of local agencies

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Included in the FTHB application process, and explained to the buyer during the application interview with staff, is a written agreement that includes a section titled "Notice Regarding Recapture Provisions of the FTHB Program." Buyers sign the form acknowledging they understand the repayment of assistance under certain conditions. Buyers are required to repay all or part of the HOME Program assistance if and when they cease to occupy the property as their primary principal residence during the 5-year or 10-year affordability period. If the assistance amount from the FTHB Program is less than \$15,000, the affordability period is 5 years and the assistance is forgiven at 20% on the anniversary date of the transfer of title for each year the FTHB occupies the house as their primary residence. If the assistance amount is greater than \$15,000, the affordability period is 10 years and the assistance is forgiven at 10% on the anniversary date of the transfer of title for each year the FTHB occupies the house as their primary residence. If a sale or foreclosure occurs, and proceeds do not allow for the full repayment amount, the repayment will be made from "net proceeds", defined as the amount remaining after repayment of the mortgage loan balance and payment of seller's closing costs.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired

with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Included in the CHDO Affordable Housing Program and First-Time Homebuyer's (FTHB) Program applications, and explained during the applicant's interview with staff, is a written agreement that includes a section titled "Notice Regarding Recapture Provisions of the CHDO Affordable Housing Program/and or First-Time Homebuyer's Program." Buyers sign the form acknowledging they understand the repayment of assistance under certain conditions. Buyers are required to repay all or part of the HOME Program assistance if and when they cease to occupy the property as their primary principal residence during the 5-year or 10-year affordability period. If the assistance amount from the CHDO Affordable Housing Program or FTHB Program is less than \$15,000, the affordability period is 5 years and the assistance is forgiven at 20% on the anniversary date of the transfer of title for each year the buyer occupies the house as their primary residence. If the assistance amount is greater than \$15,000, the affordability period is 10 years and the assistance is forgiven at 10% on the anniversary date of the transfer of title for each year the buyer occupies the house as their primary residence. If a sale or foreclosure occurs, and proceeds do not allow for the full repayment amount, the repayment will be made from "net proceeds", defined as the amount remaining after repayment of the mortgage loan balance and payment of seller's closing costs.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt secured by multifamily housing that was rehabilitated with HOME funds. In addition, the funds will not be used to refinance multifamily loans made or insured by any federal program. The City is aware that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.

The City strives to meet all program specific requirements as detailed in the enabling legislation and program guidelines. The City works with and oversees subgrantees to inform them about program requirements and insure that these standards are met.

HOME Program applicants are not limited to a certain category other than those that meet criteria required by regulation. Most applicants are referred to the City by mortgage lenders and Realtors who generally make initial contact with potential homebuyers. Information about activities available through the HOME Program and how to apply for assistance is disseminated through both the City's webpage and through program brochures provided to the local real estate community and to thirteen different participating mortgage lenders. Brochures are also placed in information displays throughout City Hall and related non-profits. Program information is emailed or mailed to any person making an inquiry about HOME Program assistance. The City does not fund subrecipients under the HOME Program, and thus does not seek proposals from other entities.

Applicants are not limited by any preference category or classification other than being first required to pre-qualify for a standard mortgage loan through a participating lender. Although only implemented on one occasion in program history, if available funding appears insufficient to support the number of FTHB applicants, once that becomes a possibility we will implement a first-come, first-served requirement that gives dated preference for funding to those who have successfully completed the income documentation process, the homebuyer education requirement, and who have provided an executed purchase contract.

Homebuyer assistance under both the FTHB and CHDO Affordable Housing Programs is provided directly to the homebuyer through the title company performing the property closing. This HOME funding assistance and the provisions under which it can be recaptured are secured by an executed Note and Subordinate Deed of Trust filed for record with the Wichita County clerk.

Net proceeds are defined as the amount remaining after payment of a seller's closing costs and payment of the remaining balance of the mortgage loan amount. If net proceeds remain following these obligations, the HOME Program receives first funding up to the full amount required under the forgiveness schedule of 20% at each anniversary date, with the homebuyer then receiving any remainder. If net proceeds are insufficient to repay the complete HOME assistance due, the City will accept whatever proceeds remain as satisfaction of the repayment requirement. In this instance, the seller will not receive any proceeds.

