

LANDMARK COMMISSION MINUTES

December 13th, 2021

MEMBERS PRESENT:

Michele Derr	<input type="checkbox"/> Chairperson
John Dickinson	<input type="checkbox"/> Member
Joel Hartmangruber	<input type="checkbox"/> Member
Andy Lee	<input type="checkbox"/> Member
Nadine McKown	<input type="checkbox"/> Vice-Chairperson
Marcela Medellin	<input type="checkbox"/> Member
Terry Floyd, Development Services Director	<input type="checkbox"/> City Staff
Karen Gagné, Planning Administrator	<input type="checkbox"/> City Staff
Christal Ashcraft, Development Services Admin. Asst.	<input type="checkbox"/> City Staff

ABSENT:

Christy Graham	<input type="checkbox"/> Member
Noros Martin	<input type="checkbox"/> P&Z Liaison
Janel Ponder Smith	<input type="checkbox"/> Member
Tim Brewer	<input type="checkbox"/> Council Liaison

GUESTS:

Jana Schmader, Downtown Wichita Falls Development	<input type="checkbox"/> Guest
Grant Rogers, 711 Indiana Avenue	<input type="checkbox"/> Applicant

I. Call to Order, Welcome and Introductions

Chairperson Michele Derr called the meeting to order at 12:01 p.m. Ms. Derr had Commission members, staff and guests, introduce themselves.

II. Review & Approval of Minutes from: November 23rd 2021

Chairperson Michele Derr called for review and approval of the November 23rd 2021 Landmark Commission meeting minutes. Mr. Andy Lee made a motion to approve the minutes, Ms. Nadine McKown seconded the motion. Minutes were unanimously approved.

III. Unfinished Business & General Orders: – 711 Indiana Avenue (Landmark #36)

- Request to install new signage

Chairperson Michele Derr introduced Agenda Item III as first order of business, the unfinished business of the motion relating to design review for 711 Indiana Avenue.

Ms. Nadine McKown asked permission to withdraw the motion to postpone the determination for 711 Indiana Avenue. Mr. Joel Hartmangruber seconded the motion to withdraw. Motion officially withdrawn with unanimous approval.

Chairperson Michele Derr introduced the review item for 711 Indiana Avenue for a request to install new signage. Ms. Derr turned the floor over to staff. Ms. Karen Gagné presented the case and stated this request was coming back before the Landmark Commission as a revised request for new signage at 711 Indiana Avenue. The subject property is located in the middle of the 700 block of Indiana Avenue, just outside the Depot Square Historic

District. Historic photos were displayed from circa 1906 when the structure was *Gorsline's Fashion Stable* and from 1909 forward where it was used as a commercial business. The circular center architectural feature, which also functions as a vent can be seen in the photo from 1909. Photos were shown from 2006 after the restoration/rehabilitation was completed by Mr. John Dickinson. Ms. Gagné advised the 1909-1925 era building retained over 80% of the original architectural façade elements.

Ms. Gagné stated the applicant's revised wall sign placement/design had the proposed dimensions of 2.17 ft. x 7 ft. (approximately 26 inches x 84 inches). The sign would be installed with an air gap of 1 – 1½ inches and would not cover any key architectural features. Ms. Gagné advised the applicant's proposal appears to follow design guidelines and staff believes this new proposal more closely adheres to what the national standards are for signs and local design guidelines.

Chairperson Derr advised that John Dickinson had recused himself on this proposal due to conflict of interest, filed the required paperwork with the Clerk's office, and will abstain from voting. Ms. Derr asked if there were any questions. Mr. Grant Rogers, the applicant, stated even with Mr. Dickinson having recused himself, still believed John should be able to advise the Commission on the building status since he knew the structure better than anyone else. Mr. Dickinson stated, he believed the new sign design fits well with the building. Commission member, Ms. Marcela Medellin, stated she thought the new design was much improved, however would like the sign still further away from the circular architectural element. Mr. Andy Lee made the motion to approve the design review case as presented for a wall sign 2.17 ft. x 7 ft. installed with an air gap and not covering any architectural features based on the City of Wichita Falls Design Guidelines, Sec. 4 (10-signage) and National Parks Service Technical Briefs #11 & #25. Mr. Joel Hartmangruber seconded the motion which passed unanimously.

IV. Other Business:

a) **Monthly Reports**

Depot Square:

Ms. Derr had no updates.

West Floral Heights:

Ms. Ponder-Smith was not present to give update.

1512 Tilden

Ms. Gagné stated the homeowner of 1512 Tilden had pulled a demo permit last week as ordered by the City Council and reminded the Commission that City Council orders for demolition supersede any Landmark Commission decision; staff will keep the Commission updated on activity at this location.

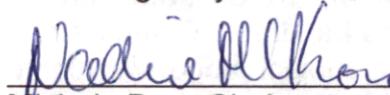
b) **Design Review – Staff Authorized – Minor Alteration/Repairs**

- 2703 9th St (Morningside Historic District) – electrical permit (solar panels) - *Informational Only*

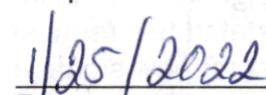
V. Adjourn

Meeting adjourned at 12:15 p.m.

Next regularly scheduled meeting January 25, 2022 - 12p.m.


Michele Derr, Chairperson

Vice-Chair
Nadine McKown
for Michele Derr


1/25/2022
Date