



HELEN FARABEE CENTERS

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ANNOUNCEMENT OF MEETING

**FULL BOARD MEETING
THURSDAY
OCTOBER 4, 2018
11:00 a.m.
11:45 a.m. recess for lunch
12:15 p.m. reconvene
Child and Adolescent Services Center
516 Denver Street
Wichita Falls, TX**

If you need additional assistance to effectively participate in or observe this meeting, please notify Melissa Collins at 940-397-3102, at least 24 hours prior to this meeting, so that reasonable accommodations can be made.

The attached agenda will be observed.

Supporting documentation of agenda items is available upon request by calling Melissa Collins at 940-397-3102.

CERTIFICATION

I certify that the above Notice of Meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, TX on this the 27th day of September, 2018, at 2:45 o'clock p.m.



Marie Balthrop
City Clerk
City of Wichita Falls, Texas

Providing Behavioral Health, Intellectual and Developmental Disabilities, and Substance Abuse Outpatient Services

Agenda

HELEN FARABEE CENTERS BOARD OF TRUSTEES

October 4, 2018 - 11:00 AM
Child and Adolescent Services Center
516 Denver Street, Wichita Falls, TX

Agenda Topics

MEETING STARTS AT 11:00 A.M., RECESS FOR LUNCH AT APPROXIMATELY 11:45 A.M., RECONVENE AT 12:15 P.M.

100418-1 CALL TO ORDER

Verner Hayhurst

A. INTRODUCTION OF GUESTS

100418-2 PRESENTATIONS

A. OPEN CITIZEN COMMENT TO THE BOARD *“Texas law in the Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting.”*

100418-3 APPROVAL OF MINUTES

Verner Hayhurst

Recommended Action: That the Board of Trustees approves the minutes of the August 2018 Board of Trustee meeting.

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Citizen Comment:

100418-4 TRAINING

Vickie Metcalf

Child and Adolescent Services

100418-5 RECOMMENDATIONS

A. BOARD OF TRUSTEES

1) *Place 4 Vacancy – Choose Ad Hoc Committee to Interview Applicant*

Melissa Collins

Recommended Action: That the Chair of the Board of Trustees appoint a three member ad-hoc committee to interview Board of Trustee applicants and make a recommendation to the Commissioner’s Courts.

Page 10

Citizen Comment:

2) *Place 7 Vacancy*

Verner Hayhurst

Recommended Action: Information Only Item. Ad hoc committee to interview applicant before the board meeting. They will discuss and make their recommendation to the appropriate Commissioners Court.

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Citizen Comment:

3) *Proposal to change November board meeting date*

Roddy Atkins

Recommended Action: That the board of Trustees approves the request to move the November board meeting back one week to November 8th.

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Citizen Comment:

B. BUDGET AND FINANCE	
<i>1) Financial Statements</i>	Linda Poenitzsch
Recommended Action: That the Board of Trustees approves the Financial Statements for August 2018.	Page 13
Citizen Comment:	
<i>2) Status of Investments</i>	Linda Poenitzsch
Recommended Action: That the Board of Trustees review and approves the status of investments.	Page 24
Citizen Comment:	
<i>3) Texas Council Dues</i>	Linda Poenitzsch
Recommended Action: That the Board of Trustees approve the Fiscal Year 2019 Dues Commitment with the Texas Council of Community Centers and authorize the Chair and Executive Director to sign the commitment form.	Page 28
Citizen Comment:	
C. CONTRACTS AND PLANS	
<i>1) Lease for 1604 Arlington</i>	Linda Poenitzsch
Recommended Action: That the Board of Trustees reviews and approves the lease for 1604 Arlington.	Page 32
Citizen Comment:	
<i>2) Contract renewal for ARCADA</i>	Linda Poenitzsch
Recommended Action: That the Board of Trustees reviews and approves the lease ARCADA	Page 33
Citizen Comment:	
D. FACILITIES AND EQUIPMENT	
<i>No Agenda Items</i>	
E. POLICIES AND PROCEDURES	
<i>1) Management Information Systems (MIS) Policy Statement 600</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the Management Information Systems Policy Statement 600.	Page 35
Citizen Comment:	
<i>2) IDD Provider Home and Community Based Services (HCS) 900.6</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the IDD Provider Home and Community Based Services Policy Statement (HCS) 900.6	Page 38
Citizen Comment:	

3) <i>IDD Provider GR Services and Contracting with HHSC for Supported Employment Policy Statement 900.7</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the IDD Provider GR Services and Contracting with HHSC for Supported Employment Policy Statement 900.7 Citizen Comment:	Page 41
4) <i>IDD Provider ICF Services Policy Statement 900.8</i>	Helen Elms
Recommended Action: That the Board of Trustees reviews and approves the IDD Provider ICF Services Policy Statement 900.8 Citizen Comment:	Page 44
F. PROGRAM AND PERSONNEL	
<i>No Agenda Items</i>	
100418-6 QUARTERLY REPORTS	
A. ESSENTIAL SERVICES AND CLINICAL ACCOUNTABILITY	
<i>No Agenda Items</i>	
B. PLANNING AND NETWORK ADVISORY COMMITTEE	
1) <i>Fourth Quarter Report</i>	Connie Johnston
Recommended Action: Information Item Only Citizen Comment:	Page 47
C. EXTERNAL AUDITS	
<i>No Agenda Items</i>	
D. TEXAS COUNCIL BOARD OF DIRECTORS MEETING	
<i>No Agenda Items</i>	
E. FACILITIES MANAGEMENT	
<i>No Agenda Items</i>	
100418-7 EXECUTIVE DIRECTOR'S REPORT	Roddy Atkins
A. ADMINISTRATION AND BOARD OF TRUSTEES	
B. BUDGET	
C. LEGISLATIVE ISSUES	
D. SERVICES	
E. HUMAN RESOURCES	
100418-8 CLOSED SESSION	
In accordance with Chapter 551.074 of the Government Code, the Board of Trustees will now meet in closed session for the purpose of discussion of personnel matters. Review and Discussion of personnel matters.	Verner Hayhurst

100418-9 OPEN SESSION	
Results of Closed Session	Verner Hayhurst
100418-8 ANNOUNCEMENTS	Verner Hayhurst
A. NEXT MEETING	
<i>11 A.M., Thursday, November 8, 2018 at the Wilbarger County BH Center 2500 Wilbarger St. Vernon, TX 76384</i>	
100418-9 OTHER BUSINESS	Verner Hayhurst
100418-10 ADJOURN	Verner Hayhurst