



HELEN FARABEE CENTERS

Wichita Falls Administrative Office
P. O. Box 8266, Wichita Falls, TX 76307-8266
1000 Brook Street, Wichita Falls, TX 76301
Phone (940) 397-3100
Fax (940) 397-3150
www.helenfarabee.org

ANNOUNCEMENT OF MEETING

**FULL BOARD MEETING
THURSDAY**

MARCH 7, 2019

11:00 a.m.

11:45 a.m. recess for lunch

12:15 p.m. reconvene

YOUNG COUNTY BH CENTER

1720 Fourth Street

Graham, TX

If you need additional assistance to effectively participate in or observe this meeting, please notify Melissa Collins at 940-397-3102, at least 24 hours prior to this meeting, so that reasonable accommodations can be made.

The attached agenda will be observed.

Supporting documentation of agenda items is available upon request by calling Melissa Collins at 940-397-3102.

CERTIFICATION

I certify that the above Notice of Meeting was posted on the bulletin board at Memorial Auditorium, Wichita Falls, TX on this the 1st day of March, 2019, at 3:45 o'clock p.m.

Marie Balthrop
City Clerk
City of Wichita Falls, Texas

Providing Behavioral Health, Intellectual and Developmental Disabilities, and Substance Abuse Outpatient Services

Agenda

HELEN FARABEE CENTERS BOARD OF TRUSTEES

MARCH 7, 2019 - 11:00 AM
Young County BHC Center
1720 Fourth Street, Graham, TX

Agenda Topics

MEETING STARTS AT 11:00 A.M., RECESS FOR LUNCH AT APPROXIMATELY 11:45 A.M., RECONVENE AT 12:15 P.M.

030719-1 CALL TO ORDER

Verner Hayhurst

A. INTRODUCTION OF GUESTS

030719-2 PRESENTATIONS

A. OPEN CITIZEN COMMENT TO THE BOARD *“Texas law in the Open Meetings Act permits a member of the public or a member of the governmental body to raise a subject that has not been included in the notice for the meeting, but any discussion of the subject must be limited to a proposal to place the subject on the agenda for a future meeting.”*

B. Mental Health Services

Rebecca Spurlock

C. Intellectual & Developmental Disabilities Services

030719-3 APPROVAL OF MINUTES

Verner Hayhurst

Recommended Action: That the Board of Trustees approves the minutes of the January 2019 Board of Trustee meeting.

Page 4

Citizen Comment:

030719-4 TRAINING

Kristy Kellogg

Medical Records – HIPAA

Page 10

030719-5 RECOMMENDATIONS

A. BOARD OF TRUSTEES

No Agenda Items

B. BUDGET AND FINANCE

1) *Financial Statements January 2019*

Linda Poenitzsch

Recommended Action: That the Board of Trustees reviews and approves the financial statements for January 2019.

Page 11

Citizen Comment:

C. CONTRACTS AND PLANS

No Agenda Items

D. FACILITIES AND EQUIPMENT

No Agenda Items

E. POLICIES AND PROCEDURES	
<i>1) Substance Abuse Services Clinical and Administrative Responsibilities Policy Statement 400.1</i>	Helen Elms
Recommended Action: That the Board of Trustees review and approves the Substance Abuse Services Clinical and Administrative Responsibilities Policy Statement 400.1	Page 22
Citizen Comment:	
F. PROGRAM AND PERSONNEL	
<i>1) Salary Increase Decision</i>	Kelly Wooldridge
Recommended Action: Information Only Item	Page 25
Citizen Comment:	
030719-6 QUARTERLY REPORTS	
A. ESSENTIAL SERVICES AND CLINICAL ACCOUNTABILITY	
<i>No Agenda Items</i>	
B. PLANNING AND NETWORK ADVISORY COMMITTEE	
<i>No Agenda Items</i>	
C. EXTERNAL AUDITS	
<i>1) First Quarter Report – Superior MCO</i>	Helen Elms
Recommended Action: Information Only Item	Page 26
Citizen Comment:	
<i>2) First Quarter Report – Beacon Health Options MCO</i>	Helen Elms
Recommended Action: Information Only Item	Page 27
Citizen Comment:	
<i>2) First Quarter Report – ECI</i>	Helen Elms
Recommended Action: Information Only Item	Page 28
Citizen Comment:	
D. TEXAS COUNCIL BOARD OF DIRECTORS MEETING	
<i>No Agenda Items</i>	
E. FACILITIES MANAGEMENT	
<i>No Agenda Items</i>	
030719-7 EXECUTIVE DIRECTOR’S REPORT	Roddy Atkins
A. ADMINISTRATION AND BOARD OF TRUSTEES	
B. BUDGET	
C. LEGISLATIVE ISSUES	
D. SERVICES	
E. HUMAN RESOURCES	

030719-8 ANNOUNCEMENTS	Verner Hayhurst
A. NEXT MEETING	
<i>11 A.M., Thursday, April 4, 2019 at the Child and Adolescent Services Center, 516 Denver St., Wichita Falls, TX</i>	
030719-9 OTHER BUSINESS	Verner Hayhurst
030719-10 ADJOURN	Verner Hayhurst